

At your service since 1955 through Despacho Erich Vogt

GET TO KNOW AND IDENTIFY YOUR CLIENT

In order to meet what is established in the Regulations issued by the Authorities regarding the **492° Article of the Insurance and Surety Law**, the Insurance and Surety Companies must have identification and knowledge files of each one of their clients, through the Insurance and/or Surety Brokers.

Such files must contain the following information, which is to be provided **prior to the issuance of the Insurance and/or Surety policy**, and is different and independent of the technical information required for such Insurance and/or Surety policy.

Information:

Mexican Individuals	Foreign Individuals
<ol style="list-style-type: none"> 1. Named Insured 2. Date of birth 3. Home country 4. Citizenship 5. Profession, occupational group 6. Complete address 7. Telephone number 8. E-mail address 9. Tax ID certificate, if any. 10. FIEL (Advanced Electronic Signature) number, if any. 	<ol style="list-style-type: none"> 1. Named Insured 2. Date of birth 3. Home country 4. Citizenship 5. Profession, occupational group 6. Complete address 7. Telephone number 8. E-mail address 9. Tax ID certificate, if any. 10. FIEL (Advanced Electronic Signature) number, if any.

Mexican Entities	Foreign Entities
<ol style="list-style-type: none"> 1. Named Insured 2. Run of business 3. Home country 4. Tax ID certificate. 5. FIEL (Advanced Electronic Signature) number, if any. 6. Complete address 7. Telephone number 8. E-mail address 	<ol style="list-style-type: none"> 1. Named Insured 2. Run of business 3. Home country 4. Tax ID certificate 5. Complete address 6. Telephone number 7. E-mail and/or website address 8. Date of Incorporation

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Information:

Mexican Entities	Foreign Entities
<ol style="list-style-type: none"> 9. Date of Incorporation 10. Registration number assigned by the Public Recorder of Deeds. 11. Name of the General Manager of Legal Representative whose signature can bind the entity for purposes of the transaction in question. 	<ol style="list-style-type: none"> 9. Name of the General Manager of Legal Representative whose signature can bind the entity for purposes of the transaction in question.

Documents (single, legible copies):

Mexican Individuals	Foreign Individuals
<ol style="list-style-type: none"> 1. Valid ID 2. CURP or RFC document if any. 3. FIEL document, if any. 4. Proof of domicile 5. Get to Know your Client format, signed⁴. 	<ol style="list-style-type: none"> 1. Valid passport 2. CURP or RFC document, if any. 3. FIEL document, if any. 4. Proof of domicile 5. Get to Know your Client format, signed⁴. 6. FM2 or FM3 (Immigration document issued by the Mexican Government).

Mexican Entities	Foreign Entities
<ol style="list-style-type: none"> 1. Articles of Incorporation, with the Registration number assigned by the Public Recorder of Deeds. 2. RFC document. 3. Proof of domicile. 4. Valid ID of the legal representative 	<ol style="list-style-type: none"> 1. A copy of the Art of Incorporation and/or its modifications, which will serve to prove the legal existence of the entity, translated and apostilled. 2. Taxpayer identification document. 3. Proof of domicile. 4. Passport and FM2 or FM3 (Immigration document issued by the Mexican Government) of the legal representative.

Documents (single, legible copies):

Mexican Entities	Foreign Entities
<ol style="list-style-type: none"> 5. A copy of the Power of Attorney of the legal representative, whose signature can bind the entity for purposes of the transaction in question. 6. Any modifications to the original Acts of Incorporation. 	<ol style="list-style-type: none"> 5. A copy of the Power of Attorney of the legal representative, whose signature can bind the entity for purposes of the transaction in question, translated and apostilled.