

At your service since 1955 through DESPACHO ERICH VOGT



The accurate point of reference  
for your protection and  
effective management of your risks

FORMAT TO EXERCISE ARCO RIGHTS

PROTECCIÓN DINÁMICA, AGENTE DE SEGUROS Y DE FIANZAS, S.A. DE C.V.  
Periférico Sur 5452, Olímpica, Coyoacán, Mexico City, Zip 04710, Mexico  
Phone: +52(55) 5549 3680, 5484 0900 y 5447 0400  
[info@protecciondinamica.com](mailto:info@protecciondinamica.com)  
[www.protecciondinamica.com](http://www.protecciondinamica.com)

At your service since 1955 through DESPACHO ERICH VOGT

## FORMAT TO EXERCISE ARCO RIGHTS

**Protección Dinámica, Agente de Seguros y de Fianzas, S.A. de C.V.**, with address at Av. Periférico Sur No. 5452, Colonia Olímpica, Coyoacán, 04710 Ciudad de México, México, informs you that, in accordance with the provisions of Chapters III and IV of the Federal Law on Protection of Personal Data Held by Private Companies or Individuals (LFPDPPP) and VII of the Regulation of said Law, you can at any time exercise your **ARCO Rights ( Access, Rectification, Cancellation and Opposition)** in relation to your Personal Data collected and processed by the Corporation.

In this sense, we inform you that in order to exercise any of the ARCO Rights, it is essential that the applicant is the Data Subject or, his/her attorney or legal representative, so in both cases the personality must be accredited and documented with which it is held, having to follow the procedure established in section 5 (five) of the Complete Privacy Notice of this Company, available at <https://www.protecciondinamica.com/>.

Each of the ARCO Rights with its respective definition is listed below, asking you to mark with an "X" in the parenthesis that corresponds to the Right that you wish to assert. In the box below write your **full name and signature and the date of your request**, and in the subsequent lines describe, clearly and precisely, **the Personal Data** you wish to Access, Rectify, Cancel or Oppose, as well as provide any element or document that facilitates the location of said Data.

**RIGHT OF ACCESS:** It consists in that the Data Subject is informed if the Corporation, in her databases or in ( ) any other means, has any information related to their Personal Data and, where appropriate, their delivery and/or making available through simple copies, electronic documents or any other mechanism. Likewise, it will be possible to inform about the transfers, as well as the Data communications made or expected to be made of them.

**RIGHT OF RECTIFICATION:** It allows the correction of one or more Personal Data that have been collected by ( ) the Corporation by any means, when they are incorrect, inaccurate, imprecise, incomplete or out of date. To exercise this Right, you must accompany this format with a simple copy of the document that justifies the rectification, which also contains the Personal Data that must be modified in an exact and reliable way.

**RIGHT OF CANCELLATION:** It grants the Data Subject the possibility of canceling the Personal Data held by the ( ) Corporation by any means, after a period of blocking them in its databases. The origin of the request will be determined considering whether the Personal Data is no longer necessary or relevant for the purpose for which they were collected or registered, and the content of Article 25 of the LFPDPPP in relation to Section IV, Chapter VII of its Regulation will be taken into account, as well as the provisions of Article 492 of the Law of Insurance and Surety Institutions.

**RIGHT OF OPPOSITION:** It obliges the Corporation to abstain from its process in accordance with the provisions ( ) of Article 27 of the LFPDPPP in relation to Section V of Chapter VII of its Regulations. Please specify the reasons why you oppose the Data processing.

**FULL NAME, DATE OF THE REQUEST AND AUTOGRAPH SIGNATURE:**

---

---

---

---

---

Your request will be dealt with and within a maximum period of **20 (twenty) business days** from the date of receipt of the request, you will be notified of the determination adopted, so that if it is appropriate, the Right becomes effective, exercised within **15 (fifteen) business days** following the date on which the determination is communicated by the means that you indicated in your request to exercise ARCO Rights. It is not omitted to comment that the aforementioned deadlines may be extended by the Corporation only once for an equal period, as long as the circumstances of the case justify it, a situation that occurs will be notified in a timely manner.

**Important remark:**

Based upon Articles 35 of the LFPDPPP and 93 of its Regulations, we remind you that the exercise of ARCO rights is **totally free**; however, **Protección Dinámica, Agente de Seguros y de Fianzas, S.A. de C.V.** may request, if necessary, only the payment of justified expenses for shipping or costs or reproduction of the information or forms that you request.

Last review and update: May, 2022.

**This translation is a courtesy only. Should any controversy arise, only the terms of the Spanish version will be legally valid.**